

Disability Awareness Starts Here (DASH)

Board Meeting Minutes

Date: Tuesday, August 2nd, 2016, noon to 2:00 at the Community Center

Attendees: Marion Huxtable, Bonnie Bolster, Miranda Nash, Travis Rowland

Absent: Celica Frye, Leesa Monroe, Pat Teal

Additions to Agenda:

- Procedure for Absences to Board Meetings
- Trail Recreation
- Bonnie's Break
- Post office

Minutes: Marion motions to approve minutes from June, Bonnie Seconds. All vote to approve. Bonnie would like to send Miranda a list of people to copy the minutes to. Travis suggested posting the minutes on the website for people to access, instead of maintaining a contact list.

Treasurer's Report:

DASH regular acct. balance: \$3529.95, reflecting the \$5.46 reimbursement to Marion for a print of the DASH map draft. Emergency acct. balance: \$528.69.

Memorial Bench:

Marion has been in correspondence with Hilary Whittington, Jefferson Healthcare Chief Financial Officer and ADA liaison. Hilary sent Marion the bench specs. Marion tested the benches already installed at the hospital and found it uncomfortable. She researched ADA standards for benches and found there were none, and since there are no standards she would like to follow an ergonomic design. Marion tested city benches installed on Taylor Street and they are very comfortable. Marion also went to the Project for Public Spaces Organizations website which list suggested criteria for public benches. Marion would also like to contact a few occupational therapist for their opinion on seat depth. Marion also contacted Celia for her opinion on seat depth, because she is a physical therapist.

Travis would like to research more about ADA standards for benches and will look to see if the State & County Parks have a standard. And the United States Access Board, they are responsible for promoting accessibility for government agencies and provide guidance for recreation.

Discussion on long lasting, low maintenance materials for the bench. Marion will check about the upkeep.

Bonnie inquired about how the payment will be made and Marion said she will contact Hilary.

Check with the PT foundry about other designs. Bonnie would like to inquire the foundry about giving a discount for Lynn's bench.

Marion will make a list of to approach people and organizations who know DASH about raising money and see who might like to give something and draft a letter to send out. Marion suggested the use of funding from Rotary for an ad to raise money but also combine information about Lynn, DASH, and the Hospital. Discussion to get the paper to write a story about the project before buying an ad.

Travis suggested asking the Rotary, if the money does not get used for the ad, could it be applied to the bench.

Marion would like to start setting a timeline for completion.

Restaurant, Venues Brochures and Maps:

Bonnie is collecting distribution numbers from everyone to update the master list for a grand total of brochures distributed and will contact Anna about getting a second print done.

12 more brochure holders are ordered and Bonnie will pick them up in the September ACAC Meeting.

Maps will be ready within the next few days, Bonnie will contact everyone when the maps are ready.

Website update:

Bonnie has been submitting completed pages to Jill, and has been dealing with the ACA grant payments for the maps and guides. Jill has several pages added to the website. Bonnie has about 6 more pages to compose.

Items completed on the website:

Dash Lights: Bonnie has completed the DASH lights page and submitted it Jill.

Information Page: Bonnie has completed and sent to Jill.

Who we are: Jill has Board Bios, and Contact information

Items to complete on the website:

Welcome page: Bonnie will be re-editing the welcome page.

Projects Page: Inclusive Recreation and Jefferson Healthcare Project.
Discussion to develop the Projects page like a blog, to add posts for live content.

Get involved: Bonnie will do a rough draft and send it out to everyone.

Bonnie will work on the rest of the pages and keep in contact with everyone about the progress.

Trail Recreation:

Travis looked at Fort Worden State Parks Trailheads and facilities, viewing areas, beach access routes and trails guidelines, from the US Access Board, as well as a guidelines put out by the Department of Agriculture. Travis would like to use these guidelines develop an evaluation checklist to use to rate locations. Travis will check if an evaluation checklist for trails exists and if not develop a checklist based on the guidelines.

Travis would like to engage a volunteer to help him with the task.

Parking at the Chimacum Post Office: Will discuss in September.

Procedure for Absences to Board Meetings: Marion would like to suggest that if you are unable to come to the meeting to send word the day before.

Bonnie's Break: Bonnie will be taking a break from DASH work, aside from re-directing emails, from August 15th until possibly early September.

Next meeting: Monday, Sep. 12th, 2016, 12:00 pm to 2:00 pm, 704 Lawrence Street