

Disability Awareness Starts Here (DASH)

Board Meeting Minutes

Date: Tuesday, December 5th, 2016, noon to 2:00 at the Community Center

Attendees: Marion Huxtable, Bonnie Bolster, Travis Rowland, Miranda Nash, Carol McCreary

Absent: Celica Frye, Leesa Monroe, Pat Teal

Introductions:

Guest, Carol McCreary founder of “Public Hygiene Lets Us Stay Human” (PLUSH), a non-profit organization whose focus is on public restroom issues, emergency sanitation and transgender rights and works with Local 20/20 Transportation Lab.

Minutes:

Bonnie moves to approve November minutes and Travis seconds. All approve.

Treasurer’s Report:

DASH regular acct. balance: \$4225.42. Emergency acct. balance: \$528.69.

Difference in regular account are mostly bench donations.

- **Chamber of Commerce Membership:**

Marion proposes a vote to join the Jefferson co. Chamber of commerce to help with DASH publicity for next year. Membership includes a half page write up in the chamber newsletter introducing new members, electronic newsletter offers free advertising. All vote to approve to approve membership.

- **Remaining ACAC Funds:**

Marion would like to spend some of the remaining publicity funds with a four column, color, ad in the Leader. Marion suggested submitting the purchase order this year for the ad to be published next year.

- **Chamber Lunch:**

Travis currently attends the Chamber Lunch, would like others to attend to represent DASH, and come up with an announcement for the Chamber Lunch’s, and make it a permanent agenda item.

Memorial Bench; Fund Raising:

About half the funds needed for the memorial bench have been raised, \$2300.00. Marion handed out about 20 donation letters to the ACAC meeting attendants. Marion has a few people she knows that she will ask, and Sue Ammeter has raised about \$250.00. Travis asked if we have a deadline set for the total funds needed to be raised by, Marion said she does not think there is a deadline. The group will reach out to different people and/or organizations to see about getting more donations.

Hilary said the bench has yet to arrive at the Hospital. Marion says once the bench and plaque are installed she would like to arrange a dedication event, and it would be nice to present a check at the event.

Advertising for DASH will be in the newspaper throughout December, direct them to the website & information about the memorial bench and donations.

Hospital Evaluation:

At the ACAC meeting Dec. 5, Sue Ammeter, chairman of the meeting, suggested DASH should get together with the hospital to go over the recent improvements. Marion thinks we should let the hospital know that we would like to do that and set it up with Hilary, the Facilities Manager and bring the things they agreed/ and or considered to do.

Marion will contact Sue Ammeter, Emily Mandelbaum, Cathy and Carl Jarvis, and see when they would prefer to meet before setting up with the Hospital. Keep on Agenda from

Service Requests:

- **Boiler Room:**
Bonnie would like to arrange another mini event with the boiler room, and arrange to take pictures and video of the event.
- **Mountain View Commons:**
Mountain View Commons improvements to be completed next year.
- **Cotton Building:**
Marion tested the buildings outside bathroom door, she took three measurements and the average was 13 lbs. There is no ADA standard for exterior restroom doors, the suggestions is to be less than 13, possibly around 8. The city has a form they want the public to use to submit complaints. Marion has submitted the complaint. At the ACAC meeting Ken Clow was there and he said that they have adjusted the door, Marion will test the door again and let Bonnie know. Bonnie will contact the person who brought emailed DASH about the issue and let them know the outcome.
Bonnie would like Marion to write a short email about what Ken said so she can pass it on to the person.

Website Update:

Bonnie emailed Jill to submit the final invoice by the December 12th or 13th. The remaining items that Bonnie has for Jill are small, but she wanted to see if the board would vote to add a link to the video of the Paraplegic Participants in the Race to Alaska on the website. Travis suggested to embed the video on the site, and to add it to the homepage.

Bonnie will give the edits to Jill, and have her submit the final invoice of \$1920.00, tomorrow. Bonnie asked Anna to change the open purchase order to \$2300.00.

After Jill finishes the changes, Travis will take over all future changes. Travis would like any changes requested entered into the form that Travis created, and then the board at the next meeting would approve changes.

Bonnie has been getting contact forms with business trying to sell services, and she cannot block them because they are coming from the form. Bonnie will ask Jill about adding a CAPTCHA security to the form.

Local 20/20 had an article about the new DASH website.

ECCHO:

ECCHO currently does not have a place to store mobility scooters that are currently not running due to small fixable issues, and they are shipping them to Seattle. Some of the scooters only need new batteries which run about \$70.00. Travis would like to partner with ECCHO to find a solution to the storage problem and repairs to keep the mobility scooters here in Port Townsend.

Carol suggested there is a Scooter repair shop down by SOS and if there is a possible way to get the ECCHO to partner with the company in exchange for repairs.

Marion suggested the Boeing Blue Bills maybe able to help fix some of the scooters as well.

Travis will ask ECCHO about information on the DASH website for volunteers to repair or store the mobility chairs.

Letter from UGN:

UGN have not met their goals for fundraising for the past two years, and have sent out a letter to grantees should make adjustments to our budget accordingly if we anticipate funds for next year.

Fort Worden:

Travis would like to add the Participants who signed at the September Day of Caring Trails event, who gave emails in the "Stay Engaged" section to the potential volunteers emails list. Travis also resized the text from the original liability event waivers for it to be more readable.

Travis would like to put on the schedule next year to write an article from what was learned from the evaluations forms and collected data for information about barriers in the trail system at Fort Worden, the known Barriers and solutions to the barriers.

Marion suggested asking to the school of woodworking about possible making benches for the Fort Worden trails.

Bonnie would like to get the ADA tool kit more complete. Possibly to write a grant to the ACAC so that we have more than one of each tool.

Add to January agenda, Events to sponsor or be a part of for next year. Bring a list of ideas to next meeting.

Next meeting: Tuesday, January 3rd, 2017, 12:00 pm to 2:00 pm, at the Community Center.