

Disability Awareness Starts Here (DASH) Board Meeting Minutes

Date: Tuesday, January 6, 2015, 12:00-2:00 pm, Port Townsend Community Center

Present: Pat Teal, Leesa Monroe, Marion Huxtable

Absent: Julie Duke, Liz Heffern

Excused: Bonnie Bolster

Guests: Larry Crockett, Executive Director, Port Of Port Townsend

Introductions:

Board members and guest, Larry Crockett, introduced themselves.

Port projects review with Larry Crockett

Cupola House

Larry let the group know the Port is checking on what it would take to build a ramp at the Cupola House. The back of the building appears to be the best location to build a ramp. The inside hallway is restricted by a stairwell. There is a possibility the stairwell could be removed. Approval for changes to the building would need to go through the city's historic preservation committee. (The Cupola House was built in the 1930's on creosote pilings. Larry said the building air has been tested twice and was found to not be harmful)

A possibility for a disabled parking space is across the street. The curb next to the building is high. The curb is original to the building so is considered historically part of the property. Any curb cuts to access the building would next to be approved by the historical committee.

Gathering Place

Gathering Place is currently meeting at a port owned building; whether they will continue to meet at this site or move to the Skookum building is unknown at this time.

The port provides the space to Gathering Place at no cost. Unless a prospective tenant who would contribute rental income for building upgrades comes forward no building upgrades are planned due to costs.

Marion mentioned the entrance to Gathering Place has a ramp that does not have a landing at the top. Larry will check on the ramp and also whether the door opens inwards or outwards.

Sea Marine/Post Office

DASH found that the accessible parking space at the new Sea Marine Postal Station has a dirt and gravel base which is probably in need of improvement for ease of use. Larry informed the group that the postal station at Sea Marine is located on private property.

Minutes

Minutes from November and December meetings were approved.

Treasurer's Report

No change from last month. Regular account \$1025.43, emergency account \$533.69
DASH's IRS tax form for the year 2014 was filed and has been accepted

Grant Application

There has been no word on when or if DASH will receive funding from the Accessible Community Act Project Fund (ACAPF). The board discussed how long they could wait before seeking other funding options. Members will meet next week and discuss UGN or other funding options. (After the Jan 6 meeting more information regarding the ACAPF became available Members will meet on Jan 15th to complete the Accessible Community Act Project Fund application. After the meeting Bonnie will type up the application and email it to Anna McEnery.)

EPIAC Meeting

Pat said if anyone was interested in attending the EPIAC meeting is will be January 7 at 1:30pm at the Health Department.

Debrief Hospital Meeting

Meeting went well. *See Marion's notes from the meeting attached below.*

The hospital is hiring a new facilities manager. The board discussed inviting the two patient advocates employed by the hospital to a DASH meeting.

Training Thursday

Information on a webinar, Accessible Hospitals and Medical Care Facilities (January 8) provided by ADA National Network was forwarded to the hospital.

Voters' Accessibility Advisory Committee

Pat discussed what the Voters' Accessibility Advisory Committee does. There is a legal requirement for the county to have an accessible voting station. The station in Jefferson County is located at the Port Hadlock library and provides the opportunity to vote privately and independently. Pat said very few voters use the machine so the committee is looking at ways to publicize the machines availability. The next meet of the committee is March 19 at 1:00 pm.

Non-motorized Transportation Board and the City Comp plan update

The Non-motorized Transportation Board will be meeting with the city to share input on the city's Comprehensive Plan. DASH members were asked if they had any comments/concerns they would like to communicate to the city. Marion will pass on that DASH members' interests include projects that would increase pedestrian safety.

Bikes on sidewalks around the hospital

Pat reminded the board about a request DASH made to the city more than a year ago. The request pertained to the city bylaw of *no bicycles on sidewalks*; DASH asked that area sidewalks around the hospital be included in the bylaw. Pat will find out the status of this request.

Open House

The house being built to be totally accessible was not ready for viewing the Sunday after Christmas. The open house is being rescheduled. The house is on 19th St, across from

the Grant Street School just past the four-way stop. Realtor Teri Nomura will let us know when the open house is ready for viewing.

Long term projects

- update maps
- update entertainment venue guides
- investigate accessible overnight accommodations

Next meeting Tuesday, February 3th, 2015 at Jefferson Public Health Building

Notes on DASH meeting with Dick Bratton, Project Manager for Jefferson Healthcare campus construction

December 22, 2014

Present: Pat Teal, Marion Huxtable, Sue Ammeter, Carl and Cathy Jarvis, Dick Bratton

Mr. Bratton shared with DASH his previous involvement with JHC projects over several years, plus other projects involving the USDA and hospitals.

The JHC campus project drawings were sent today to the City. Other upcoming steps in the process are the pre-bid contract and the opening for bids on Jan 29. The project involves 47,000 square feet of space on 3 levels, 17.5 million dollars. There will be 235 parking spaces in the North and South newly designed parking lots on Sheridan Street. Another important step is the appointment of a new facilities director who will also be the ADA Coordinator. DASH Board members reflected on the importance of coordinating with Mr. Glenn regarding the importance of ADA experience for selection of the new facilities manager. Construction is scheduled to begin in March, 2015 and will take about 16 months to complete. Mr. Bratton will be here 2-3 days a week for the project.

DASH Board members, plus Sue, Cathy and Carl mentioned in general terms the priorities they have for the project plus the 4-page list of recommendations that DASH prepared.

Mr. Bratton mentioned the requirements of DOH and USDA. The USDA standards have a strong basis in ADA guidelines. These agencies are currently reviewing the designs.

After the bidding and the feedback from the City, USDA and DOH (after Jan 29), between 5 and 6 general contractors with experience in healthcare facilities will place their bids.

Around mid-February DASH can expect a contact from Mr. Bratton to set up another time to meet to review the designs as approved by the various agencies.

Designs for the new construction can be viewed at www.bxwa.com