

Disability Awareness Starts Here (DASH) Board of Directors Meeting Minutes

Date: Tuesday, October 7, 2014, 12:00 pm – 2:00 pm, Community Center

Present: Pat Teal, Bonnie Bolster, Liz Heffern, Marion Huxtable, Liz Heffern

Excused: Leesa Monroe

Absent: Julie Duke

Guest: Michael Hoskins, Acting Building Inspector for City of Port Townsend

Introductions

Done

Discussion with Michael Hoskins, Acting Building Inspector for City of Port Townsend

Michael described his role with ensuring that commercial buildings comply with safety, accessibility and all Code requirements while planning is in early stage.

Topics discussed:

1. Cupola House rented by WSU Extension Service (at 380 Jefferson Street). The entry to the building is via steps. Michael explained that if the use of a building is changed the Building Inspector is involved. Since the use has changed, Michael can get involved with the issue of accessibility and will talk with Port and WSU about it.

2. Ramp at Port building that previously housed Gathering Place and is now under renovation. (430 Hudson Street)

Marion shared photos of the ramp. It slopes in the run-up to the door with no landing place as required by regulations. Michael agreed that this is unsafe and will look into it.

3. Memorial Field

Marion asked if the renovation to the roof could trigger making restrooms accessible. Michael suggested we could ask Frank Gifford – Public Works Director for the County.

4. Postal Substation at Sea Marine at 419 Jackson Street

It is accessible. However the parking spot is gravel and difficult for people in wheelchairs. Packed dirt would be a better surface. Michael suggested we could talk to Sea Marine about this.

5. Addie Mae Restaurant

The threshold is worn and so makes access more difficult. Michael will talk to the owner

about this.

6. Jefferson Healthcare

Michael has preliminary drawing of the new parking lot that will accompany the new hospital construction at Jefferson Healthcare. We discussed safety and accessibility. Michael will send us the preliminary parking lot plan.

We will send Michael DASH's 4 page list of recommendations for the hospital's new construction.

7. Other

Michael told us that the Undertown will have an accessible entrance at the rear.

Treasurer's Report

Emergency Fund \$533.69

Regular fund \$1,025.4. Web hosting for 3 years and Post Office Box for 1 year have been paid

Sidewalk issue on Sheridan.

Pat shared that after contacting the Police and speaking with residents the problem of residents parking across the sidewalk on Sheridan Street has ceased.

Grant

Pat has talked with Anna McEnery. We are waiting for a meeting with Toby Olsen, Director of Governor's Commission on Disability and Employment.

Web site

Board appreciated Bonnie's work on this and the only changes recommended are as follows:

Do not put minutes on web site

Put a statement on web site letting people know they can receive minutes if they desire by being placed on a list of recipients.

Counter – yes, but not visible on web site.

Ask Jill about increasing traffic.

Restaurant Guide

2000 copies desired

15 laminated copies

Ads in newspaper or paid Perspective on Editorial page

Entertainment Guide

We need to redo this and make 2000 copies

Letterhead

100-200 plain paper of good quality without letterhead on it.

Envelopes – we are not sure about how many are needed – check present quantity.

Map

500 copies needed

Question of how to track, report and evaluate results of grant award.

We can document many issues, but need to discuss further how to evaluate. We could collect quotes from users of the service, for example.

Restaurant brochure

The following are clarifications needed by Bonnie in order for her to prepare the new brochure:

Marion will check if the Golf Course restaurant has re-opened

Golden Ocean – do not mention the parking – it is satisfactory

Big Squeeze is a separate restaurant from Farm's Reach

Guadalajara Restaurant has an accessible outdoor dining area – mention this

Chimacum Farmstand is new and accessible

Other topics for Bonnie:

No photo on front – we like the design or similar design on Bonnie's choice

Larger logo, text boxes – bolder font and darker

Use sentence case - not all upper case

No parentheses

More concise statement on front – yes

Drop the *s

Next meeting November 4, 2014 at Noon at Community Center